

ST. CHAD'S CATHOLIC & CHURCH OF ENGLAND HIGH SCHOOL



SCHOOL CHARGING POLICY

Governors' Policy Statement:

A. General Principles

1. A charge will not be made for admission to the school.
2. A charge shall not be made for an activity which is required by the National Curriculum.
3. A charge shall not be made for an activity which is an integral part of the syllabus for a prescribed public examination for which a pupil is being prepared by the school.
4. With the exception of specified items there shall not be a charge for an activity which takes place wholly or mainly during school hours (as defined by the Governors from time to time).
5. Parents will be expected to provide basic personal items of equipment, which are to be used solely by their child(ren).
6. A pupil is not to be disadvantaged by parents' inability or unwillingness to pay charges.
7. Remission of charges. The Governors will seek in line with the LEA policy statement to remit all or part of any authorised charges for those pupils whose parents are in receipt of Income Support or Family Credit.
8. Activities arranged by a third party. The Governors will not be a party to any transactions between parents and third party organisers of such activities.
9. Governor's discretion for charging. Charges may be authorised at the discretion of the Governors for activities which take place wholly or mainly outside school hours. Parents will be notified in advance if any charge is to be made.
10. Voluntary contributions. Voluntary contributions may be requested in support of any proposed school activity, whether during or outside school hours. Pupils will not be debarred from participation because parents have not made a voluntary contribution.

B. Charging

Charges may be made for the following:

11. Activities/visits comprising less than fifty per cent in school hours.
12. Residential activities/visits when less than fifty percent of the half-days involved are in school hours.
13. Board and Lodging for residential visits.
14. Travel to and from a residential activity if out of school hours.
(Travel for activities authorised but not provided by the LEA or Governors e.g., Work Experience (from home to placement).
15. Entry for one or more examinations if multiple entries are made with different examining boards in the same subject.
16. Resitting an examination if no further preparation is provided by the school.
17. Entry for public or private examinations other than those on the DFE prescribed list.
18. Materials used in practical subjects when it is agreed in advance that the parents/pupils wish to own or dispose of the finished products, as in Food Technology and Design subjects. Ingredients may be requested in lieu of cash payments.
19. Examination fees for an examination from which a pupil is absent for no good reason and failure to complete examination requirements which may be failure to enter coursework or to sit part of the examination.

C. Breakages and Fines

Compensatory costs may be charged to parents for loss of or damage to school books, equipment or property which occurs as the result of unsatisfactory behaviour of their child(ren).

B. Complaints and Access to Documents

In addition to the information contained in the School Prospectus and Brochures, parents are welcome to contact the school with requests to see any of the statements. Circulars, statutory orders and Acts of Parliament which have been received by us. Copies may be made subject to the usual copyright regulations.

Halton Borough Council has published a substantial document outlining local arrangements for the consideration of complaints about the curriculum and related matters. A copy can be provided for those who wish to read a copy. Persons wishing to make a complaint may do so directly to the school or to the Local Education

Authority. Either way, attempts will be made to resolve the matter informally before starting the formal procedures which are outlined.

SCALE OF CHARGES

	Net	Inclusive of VAT
Sports Hall	£30.00 ph	£36.00 ph
MPA (Multi Purpose Area)	£20.00 ph	£24.00
Full Court Area (x 3 Netball)	£15.00	£18.00
Community Classroom	£15.00 ph	£18.00 ph
School Hall	Prices available on request	
Conferencing Facilities	Prices available on request	

Date of Review : 28th September 2016

A rectangular box containing a handwritten signature in black ink. The signature appears to be 'J. Lawrence' written in a cursive style.

Signed:

Position: Chair of Governors