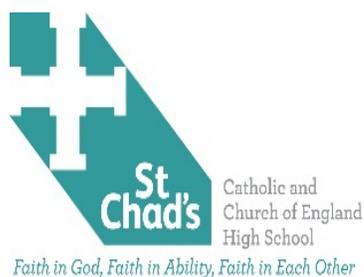


# ADMISSIONS POLICY 2019-20

## St Chad's Catholic and Church of England High School



**Approved by:** Full Governing Body

**Date:** Autumn 2017

**Last reviewed on:** Autumn 2016

**Next review due by:** Autumn 2018

## ADMISSIONS POLICY 2019/2020

St. Chad's Joint-church Catholic & Church of England High School is an 11to19 co-educational Catholic & Church of England Secondary School under the trusteeship of the Diocese of Shrewsbury and the Diocese of Chester. It is maintained by Halton Education Authority. As a Voluntary Aided School, the Governing Body is the Admissions Authority and is responsible for taking decisions on applications for admissions. The co-ordination of admissions is undertaken by the Education Authority. For the school year commencing September 2019 the Governing Body has set its admissions number at 190.

Admissions to the school will be made by the Governing Body. In recognition of the spirit of harmony and partnership that has characterised the growth of this Joint-church school, it has been agreed that there will be one Admissions Panel. Representatives from both denominations will form this panel. All preferences listed on the Local Authority Preference Form will be considered on an equal basis with the following set of Admissions Criteria forming a priority order where there are more applications for admissions than the school has places available.

The school admission number is 190 for Year 7. The Governing Body proposes to admit 190 pupils without regard to ability or aptitude. Places will be allocated according to the basic ratio established at the foundation of the school: 70% of pupils admitted will be from the Catholic tradition and 30% of pupils admitted will be from the Anglican tradition. On the current PAN, a maximum of 133 places will be allocated to pupils from the Catholic tradition and 57 places from the Church of England tradition. Any remaining places will be allocated on the criteria listed below.

The Governors recognise that members of other church communities and of no church community have been, and continue to be, part of the life of St Chad's and they are committed to maintaining this within the constraints of the actual numbers applying to the school.

Applications for one of the 190 places available are considered by the Governors in the order of priority below. First priority is given to applications received by the published closing date.

## **Admissions Criteria**

As a joint-church school between the Catholic Diocese of Shrewsbury and the Church of England Diocese of Chester, our primary aim is to provide an education that supports parents/carers from our dioceses with their responsibility to share their faith with their children. Because of this children are prioritised in our admissions criteria. This priority is also taken into consideration in the case of oversubscription. Children in the care of the Local Authority will be given priority over all other applicants if they wish to come to St Chad's. Pupils with an Educational Health Care Plan naming the school will be admitted.

### **A maximum of 133 places will be allocated on the basis of A1 Part 1 below:**

**A** Priority will be given to Looked After and previously Looked After Children.

#### **A1 Part 1**

1. Baptised Catholic children from the following Catholic Partner Primary Schools
  - The Holy Spirit Catholic Primary
  - Our Lady's Catholic Primary
  - St. Clements's Catholic Primary
  - St. Edward's Catholic Primary
  - St. Martin's Catholic Primary
  - St. Augustine's Catholic Primary
2. Baptised Catholic children from other Catholic Primary Schools.
3. Baptised Catholic children from non Catholic Primary Schools.
4. Children attending Catholic primary schools.

### **A maximum of 57 places will be allocated on the basis of A1 Part 2 below:**

#### **A1 Part 2**

1. Children whose parents are faithful and regular worshippers in Runcorn Church of England communities:
  - St Michael and All Angels
  - Weston St John
  - Holy Trinity
  - All Saints
  - Norton St Berteline and St Christopher
  - St Mary's
  - Grange St Andrew's
  - St Mark's
2. Children from the following Church of England Partner Primary Schools - St Berteline's, All Saints and St Mary's.

**Any other remaining places will be allocated on the basis of the criteria below:**

#### **A2**

1 Any other children

**Within each of the categories listed above, the following provision will be applied.**

**The attendance of a brother or sister at the school at the time of enrolment will increase the priority of an application within each category so that the application will be placed at the top of the category in which the application is made after children in (A) above.**

NOTES

- a) All applicants are considered at the same time. For information after the closing date for admissions. Please see Halton Admissions for closing date - <http://www3.halton.gov.uk>.
- b) In the event of the school being oversubscribed all Catholic applicants will be required to produce a baptismal certificate.
- c) Evidence of parents' commitment to and their involvement in their place of worship will be required in the form of confirmation from the parish priest on the supplementary application form.  
By 'involved in the work or worship' we mean attendance at at least two services per month for at least six months prior to the closing date for applications
- d) If in any category there are more applications than places available, priority will be given on the basis of distance of a straight-line distance from home to school, those living nearer to the school having priority.
- e) For occasional applications received outside the normal admissions round and if places are available then children qualifying under the published criteria will be admitted. If there are places available but more applicants than places then the published oversubscription criteria will be applied. Occasional and late applications will be treated as per the admissions arrangements published by the Local Education Authority.
- f) If an application for admission has been turned down by the Governing Body, parents can appeal to an Independent Appeals Panel. Parents must be allowed at least twenty school days from the date of notification that their application was unsuccessful to submit that appeal. Parents must give reasons for appealing in writing and the decision of the Appeals Panel is binding on the Governors.
- g) A waiting list for children who have not been offered a place will be operated for the whole school year. Each child added to the list will be ranked in accordance with the published oversubscription criteria. Priority will not be given based on the date a child's application is received or their name was added to the list. Looked after children, previously looked after children, and those allocated a place through a local Fair Access Protocol will take precedence over those on the school's waiting list, in accordance with school's admission criteria.
- h) The Governing Body reserves the right to withdraw the offer of a school place where false evidence is received in relation to baptism, sibling connections or place of residence.